



DATE RECEIVED: _____

2010 VENDOR COVER SHEET

10TH ANNIVERSARY FIRE AND ICE HISTORIC 66 BIKE RALLY

ITEMS NEEDED TO COMPLETE APPLICATION:

VENDOR NAME: _____

CONTACT PERSON: _____ PHONE: _____

____ ASSIGNED SPACE: REQUESTED SIZE: _____

____ SIGNED APPLICATION AND PAYMENT

____ SIGNED GENERAL RULES AND REGULATIONS

____ COPY OF CERTIFICATE OF INSURANCE _____

____ COPY OF TAXATION AND REVENUE CERTIFICATE

____ COPY OF CITY OF GRANTS VENDOR PERMIT

____ COPY OF HEALTH PERMIT: FOOD VENDORS ONLY!

General Rules and Regulations

PLEASE READ CAREFULLY AND INITIAL THE YOU HAVE READ AND AGREE TO ABIDE BY ALL RULES AND REGULATIONS!

- ALL Vendors must check in and receive your packet **before** setting up.
- Vendors displays must stay within designated space. This includes **display racks, tables, awnings, trailer tongue, tie downs, etc.**
- Vendors spaces that are between two buildings must allow foot traffic on both sides.
- **Vendors Shipping Merchandise:** Please note that we are not responsible for any merchandise that is delivered to our shipping address. If you are having merchandise shipped prior to the event please note: **WE ARE NOT RESPONSIBLE FOR ANY C.O.D. CHARGES ON PACKAGES BEING DELIVERED.** Due to limited space and security please pick up your packages promptly.
- **24-Hour security is provided from Thursday evening through Sunday afternoon** within the designated event area. The City of Grants and the Grants MainStreet Project are not responsible for any theft, vandalism or damage.
- Vendors may set up Thursday night after 5:00pm when the barricades go up. Your display must be set up no later than **Friday morning by 8:00am.** All vehicles must be off the roads that are closed no later than 8:00am.
- Vendors may **NOT** break down until the end of the show on Sunday after 6:00pm. No vehicles will be allowed within the vendor's locations until the END of the event. All vendor booths must be broken down and removed by Sunday at 11:45pm.
- **FOUR ID badges** with your business name & booth number will be provided to each vendor. **Additional Badges are \$5.00 each and must be "requested in advance."** Thereafter any additional badges will be \$6.00 each.
- All cardboard boxes must be broken down and trash bagged and placed on street in front of your booth at the end of each business day.
- All vendor must leave location clean of trash and debris if you plan on being invited back next year. Each location will be inspected and noted on what condition you left your area in.
- No Vendor may, without written permission from the Grants MainStreet Project, Inc. assign, sublet or apportion all or any part of the privileges or of the space assigned to them, nor permits any other party to exhibit herein, other than the business to which the space is assigned.
- **Attention: MERCHANDISE REQUIREMENTS:**
- **NO** obscene merchandise, as determined in Grants MainStreet Project, Inc.'s sole discretion, is to be displayed or sold at the event. Violations of this policy may result in the immediate ejection from the event and loss of booth fee! **No merchandise displaying any wording to "Fire & Ice Route 66 8th Annual Bike Rally, Grants Bike Rally, Grants Bikefest, Grants Bike Week, Grants 2008 Bike Rally, 2008 Grants, New Mexico, will be allowed. Grants MainStreet Project, Inc. reserves the exclusive right to the sales of " Fire & Ice Route 66 8th Annual Bike Rally TM T- Shirts, Pins, Patches and Novelties."**
- **No wording of OFFICIAL EVENT Merchandise will be allowed on any signage.** Grants MainStreet Project, Inc. reserves all rights to any and all official event merchandise.
- **No merchandise that could be considered DRUG PARAPHERNALIA will be allowed as determined in the City of Grants Parks / Fire & Ice Bike Rally in its sole discretion i.e., pipes, bongos, clips, rolling papers, etc.**
- **We do not offer "exclusive merchandise category"**

VENDOR PARKING: Vendor must park in designated areas (location map provided at check-in). Vendor parking pass must be displayed on the driver's side of the windshield. Grants MainStreet Project is not responsible for towed vehicles outside of designated areas and for improper display of parking pass.

Designated parking areas must be fully self-contained. Space availability is limited to "first come- first serve."

RV's or Camping trailers are **NOT** allowed to be parked behind booths due to fire codes and access issues. RV and

Camping trailers must be park in the designated areas nearby, campgrounds listed on our website <http://www.fireandicebikerally.com>.

Vendors found illegally disposing of grey water or sewage will not be asked back next year.

Electricity is available within all vendor locations. Additional charges may apply.

By initialing vendor agrees that he/she has read and understands the "RULES AND REGULATIONS" of the event provided with this application and will be able to comply as described. The undersigned understands noncompliance will result in immediate removal of the activity from the streets.

I agree to hold harmless the Grants Main Street Project (event coordinator), City of Grants, and any other sponsors in case of any, and all known or unknown, unforeseen bodily or personal injuries and/or damage to property, and the consequences thereof, which may hereafter be sustained by me in connection with my participation of attendance at the annual Fire and Ice Bike Rally.

I hereby acknowledge that I have received, read and understand the contents of the entire vendor package that has been provided as part of the application and do hereby agree to all of the terms and conditions contained therein. I also acknowledge that I have received read and understand the contents of the entire vendor package that has been provided as part of the application and do hereby agree to all of the terms and conditions contained therein.

I also understand that may not promote any items(s) whatsoever as being "Official" Fire and Ice Bike Rally item(s). I will not sell or attempt to sell any item illegal for sale in the State of New Mexico. I am aware that I may not sell or attempt to sell any items that are considered to be or appear to be drug paraphernalia or accessories, or may be offensive to rally participants or the general public.

I agree that any legal disputes regarding this agreement shall be settled in Cibola County, New Mexico.

Vendor Signature and Date

NOTE: TENTS: IT IS UP TO THE APPLICANT TO MAKE THEIR OWN ARRANGEMENTS FOR A TENT FOR THE BIKE RALLY. CONTACT: ALBUQUERQUE TENT, 2900 2ND STREET, NW, ALBUQUERQUE, NM. 87107. TELEPHONE 1.505.873.6190 OR 1.800.587.0307 THE SPACE FEE DOES NOT INCLUDE A TENT;

VENDER PERMIT APPLICATION
CITY OF GRANTS
PO BOX 879
600 WEST SANTA FE AVENUE
GRANTS, NM 87020

Pursuant to New Mexico State Statute 3-28-5(4) Annotated, and City of Grants Ordinances #384 & #385, each individual or entity seeking to conduct business within the Corporate Limits of the City of Grants and who shall conduct such business from a non-permanent location, shall apply for a Vender Permit. Venders must display a copy of the permit at their location at all times. All vendors who are operating on City Property during Special Events approved by the City of Grants must provide a Liability Insurance Certificate in the amount of \$1,000,000.00 naming the City of Grants as the Additional Insured. Fee for vender permit are as follow:

ITENERATE VENDER PERMIT: \$50.00 Annual Fee

Fee is to be attached to original sheet and returned to the City of Grants (P.O. Box 879 Grants NM 87020) **no later than July 8, 2010.**

Copy to be returned with your Main Street Application.

FOOD VENDER responsible for obtaining NMED temporary food service permit.

POOF OF A VALID NEW MEXICO TAX IDENTIFICATION NUMBER MUST ACCOMPANY THE APPLICATION

TYPE VENDER: ITINERANT

New Mexico Tax Identification Number: _____

Name of Vender/ Business: _____

Mailing Address: _____

City _____ State _____ Zip _____

Telephone: _____ Fax: _____

Nature of Business: _____

Company Contact Person: _____

Other: _____

Signature of Applicant: _____

OFFICIAL USE ONLY

DATE RECEIVED: _____

CODE ENFORCEMENT/ CITY CLERK APPROVAL: _____ DATE: _____

PERMIT FEE: \$50.00 TOTAL: \$50.00

CITY OF GRANTS PERMIT NUMBER: _____

VALID FROM _____ TO _____

WHITE RETURN TO CITY OF GRANTS (P.O. BOX 879 GRANTS NM 87020)
YELLOW RETURN TO GRANTS MAIN STREET (P.O. BOX 337 GRANTS 87020)

VENDER PERMIT APPLICATION
CITY OF GRANTS
PO BOX 879
600 WEST SANTA FE AVENUE
GRANTS, NM 87020

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POOF OF A VALID NEW MEXICO TAX IDENTIFICATION NUMBER MUST ACCOMPANY THE APPLICATION

TYPE VENDER: ITINERANT

New Mexico Tax Identification Number: _____

Name of Vender/ Business: _____

Mailing Address: _____

City _____ State _____ Zip _____

Telephone: _____ Fax: _____

Nature of Business: _____

Company Contact Person: _____

Other: _____

Signature of Applicant: _____

OFFICIAL USE ONLY

DATE RECEIVED: _____

CODE ENFORCEMENT/ CITY CLERK APPROVAL: _____ DATE: _____

PERMIT FEE: \$50.00 TOTAL: \$50.00

CITY OF GRANTS PERMIT NUMBER: _____

VALID FROM _____ TO _____

WHITE RETURN TO CITY OF GRANTS (P.O. BOX 879 GRANTS NM 87020)
YELLOW RETURN TO GRANTS MAIN STREET (P.O. BOX 337 GRANTS 87020)



Temporary Food Service Application

Directions:

The operator of each Temporary Food Establishment (TFE) must complete this application and submit it to the appropriate New Mexico Environment Department (NMED) Field Office at least 10 days prior to operation.

Please complete each section, if the section does not apply please indicate N/A. Incomplete applications will be denied.

1. Name of TFE/booth: _____
2. Name of Applicant/Operator: _____
3. Mailing Address: _____
- City: _____ State: _____ Zip: _____
4. Contact Information:
Telephone Number: (____) _____ Fax: (____) _____
E-mail: _____
5. Name of Event: _____
6. Physical Location of Event: _____
7. Date(s) and Time(s) of Event:
Day _____ Date _____ Times (Opening and Closing)
First: _____
Last: _____
8. Date and Time TFE will be set up and ready for inspection: _____
9. Event Organizer: _____ Phone: _____

10. Menu Items: List all foods and beverages given, served, or provided for sampling to the general public.

Main Dishes	Side Dishes	Beverages/ Dressings	Desserts/ Condiments

(Additional menu items may be attached to this application)

11. Identify the type and source (place of purchase) for each of the following:

- Meat(s) _____ Source(s): _____
- Dairy items: _____ Source(s): _____
- Fruits: _____ Source(s): _____
- Vegetables: _____ Source(s): _____
- Ice: _____ Source(s): _____
- Other: _____ Source(s): _____

12. Will all foods and beverages be prepared at the TFE site?
_____ **Yes** _____ **No**; If **NO**, please complete #12(a) below:

- 12(a). Food Establishment Information (For foods prepared off-site):
Name of Establishment: _____
Type of Establishment: _____
Permit Holders Name: _____
Establishment Phone: _____

13. Describe (be specific) how frozen, cold, and hot foods will be transported to, and held at the TFE: _____

14. How will food temperatures be monitored during the event: _____

(Continued on next page)



Temporary Food Service Application

MAIL APPLICATION TO:

NM ENVIRONMENT DEPARTMENT
TEMPORARY FOOD SERVICE APPL.
MR. JOHN RHODERICK
1012 W. HIGH ST.
GRANTS, NM 87020

15. Describe the set-up, number, and location of handwashing stations:

16. Identify the source of the potable water supply and describe how water will be stored and distributed at the TFE:

17. Describe where utensils and food equipment will be washed:

18. Sanitizer to be used: _____ Concentration: _____ ppm

19. Describe how and where wastewater and garbage/trash will be collected, stored, and disposed:

20. Describe the floors, walls and ceiling surfaces, and lighting within the TFE:

21. Describe how electricity will be provided to the TFE:

22. List all major equipment used for food transportation, storage preparation, cooking, hot/cold holding, and reheating:

Type:	Use:	Certification:

Statement: I hereby certify that the above information is correct, and I fully understand that any deviation from the above without prior approval from NMED may nullify final approval.

Was a list of rules and requirements received? YES / NO (circle)

Signature (s) _____ Date: _____

Approval of these plans and specifications by NMED does **not** indicate compliance with any other code, law or regulation that may be required. Furthermore, it does not constitute endorsement or acceptance of the completed establishment (structure or equipment). A pre-opening inspection of the establishment with equipment in place and operational will be necessary to determine if it complies with state regulations governing temporary food service establishments.

Please return to: Local NMED Field Office

To locate the correct NMED Field Office please visit our website:

www.nmenv.state.nm.us/foodprogram
or call: (505) 287.8845 JOHN

NMED USE ONLY

Approval: _____ (sign) Date: _____

Restrictions: _____

Denial: _____ (sign) Date: _____

Reason(s) for Denial: _____

Permit Effective Dates: _____

Fee Required: YES / NO (circle) Fee Received: YES / NO (circle)

Check/MO#: _____ Permit # _____